Stakeholder Meeting Topics:

1. Meeting with Director and AVC
	1. Leadership style and vision for department
	2. Overview of process and any specifics about group dynamics they should know
	3. Data findings and current goals
	4. Overview of questions/focus for external review
	5. Review Schedule
2. Meeting with Committee
	1. Review of internal report
	2. Presentation of Questions for review
	3. Question and Answer
3. Meeting with Staff
	1. How is the office currently functioning
		1. How decisions are made? Who is involved?
		2. Relevance of policies and procedures? Are they followed?
		3. What is working well? What is not working?
	2. How do students typically interact with office?
	3. Strengths, Weaknesses, Opportunities
4. Meeting with Campus Stakeholders
	1. How do you interact with the office?
	2. What are ways you currently collaborate? What are some additional opportunities?
	3. What do you consider to be biggest opportunities and strengths?
	4. What are the barriers to success?
5. Meeting with Students
	1. How do students interact with office?
	2. What is working/not working
	3. Suggestions for improvement
	4. How are students included in decision-making?
	5. Policies and procedures
		1. Are they working?
		2. Consistent?
		3. Fair?
6. Meeting with VC
	1. Findings from the external review
	2. Strengths and Opportunities
	3. Any significant concerns
	4. Recommendations