Notice of Attorney or Non-Attorney Representation

In accordance with N.C.G.S. 116-40.11, students or student organizations accused of violating the Student Code of Conduct may be represented, at their own expense, by a licensed attorney or non-attorney advocate of their own choosing. Any accused student or student organization that is represented by an attorney or non-attorney advocate during the University disciplinary process must submit this completed form to the Dean of Students Office no later than five (5) business days prior to a disciplinary hearing or two (2) business days prior to a Student Conduct Conference (SCC).

Additionally, an accused student must also complete and sign a release of information form providing consent for the disclosure of education records maintained by the Dean of Students Office under the Family Educational Rights and Privacy Act (FERPA). This form must also be submitted no later than five (5) business days prior to a disciplinary hearing or two (2) business days prior to a Student Conduct Conference and is available online at http://sa.uncg.edu/dean/wp-content/uploads/Consent_to_Disclose_Records.pdf.

I. Attorney or Non-Attorney Advocate Information:

Name: ________________________________________________________________

Mailing Address: ______________________________________________________

Phone Number: ___________________________ Email Address: ______________________

Licensed Attorney: Yes_____ No____

Non-Attorney Advocate Relationship to Student: _________________________________

II. Certification:

Prior to participating in any University disciplinary process, the attorney or non-attorney advocate must initial each statement and sign below, indicating that they have read, understood, and agreed to comply with each of the following documents.

___ UNCG Student Code of Conduct (http://sa.uncg.edu/handbook/student-code-of-conduct/)


___ Guidelines for Attorney/ Non-Attorney Advocates (http://sa.uncg.edu/dean/attorney-advocate-guide/)

By signing below, I acknowledge that I have read, and understood the above-listed documents. I further understand that this is an administrative process and that neither the formal rules of civil procedure nor the rules of evidence apply.

__________________________________________________
Attorney or Non-Attorney Advocate’s Signature

__________________________________________________
Date